

The information on this form is collected for the primary purpose of providing payment of the scholarship via your bank account. Other purposes of collection include attending to administrative matters. If you choose not to complete all the questions on this form, it will not be possible for Monash University to pay the scholarship. Personal information such as your payment amount will be disclosed to your nominated banking institution. Personal information may also be disclosed to the Australian Taxation Office. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about handling of your personal information, please contact the University Privacy Officer on 9905 6011.

**Instructions for completing the Scholarships Banking Details form**

- Scholarship holders can elect to deposit their stipend into a maximum of three separate accounts. Please note payments are unable to be deposited into a credit card account. If second and third accounts are selected, the nominated amounts will be deposited into these accounts prior to the balance of stipend being deposited into the main account.
- The Banking Details form must be completed, signed & returned to Monash Research Graduate School.
- Payment cannot be made until this form has been completed and processed by Monash Research Graduate School.
- Incomplete forms will not be processed and will be returned.
- All payments of part-time scholarships are subject to PAYE taxation deductions at the maximum rate unless a Tax File Number Declaration Form is fully completed and returned to Monash Research Graduate School.

Section 1 – Scholarship holder’s details										
Student ID number or Monash Personnel number										
Name of scholarship										
Title	Surname				Given name					
Residential address    Post code					Date of birth (dd/mm/yyyy)					
					Home phone number					
					Business phone number					
					Mobile number					
Section 2 – Banking details										
Main Account										
Name of financial institution										
Branch address										
Account holder’s name										
Account number		BSB number (max 6 digits)								
Amount of deposit (whole amount or balance of salary if second or third account is nominated)										
Second Account										
Name of financial institution										
Branch address										
Account holder’s name										
Account number		BSB number (max 6 digits)								
Amount of deposit (compulsory)										
Third Account										
Name of financial institution										
Branch address										
Account holder’s name										
Account number		BSB number (max 6 digits)								
Amount of deposit (compulsory)										

**Section 3 – Authorisation of student**

I hereby authorise Monash University to credit my scholarship/reimbursements/payments to the financial institution accounts as identified above

Signature: ..... Date: .....

**Faxed copy of this form is acceptable**

**This completed form should be submitted to:**

**Monash Research Graduate School, Research Services**  
 Building 3D, Clayton Campus, Wellington Rd  
 Monash University, VIC 3800, Australia  
 Telephone + 61 3 9905 3009 Facsimile + 61 3 9905 5042  
 Email: [mrgs@adm.monash.edu.au](mailto:mrgs@adm.monash.edu.au) Website: [www.mrgs.monash.edu.au](http://www.mrgs.monash.edu.au)