

Graduate Certificate in Commercialising Research Application for Commercialisation Training Scheme (CTS) Award

Currently enrolled research students wishing to undertake the Graduate Certificate in Commercialising Research may apply for a Commercialisation Training Scheme (CTS) award.

The Graduate Certificate in Commercialising Research aims to:

- add value to a candidate's higher degree by research experience;
- enhance an awardee's career prospects;
- meet the needs of individual candidates wherever possible; and
- involve industry and other relevant sources of expertise in the on-going development, delivery and evaluation of the training.

The program has the capacity to provide learning in three knowledge areas:

- Commercialisation Know-how - Awardees will gain an understanding of commercialisation processes and activities commonly employed to bring research based ideas, inventions and innovations to market.
- Technical Commercialisation Skills - Awardees will gain a comprehensive understanding of relevant technical commercialisation subject areas. Intellectual Property Management is a mandatory area of learning. Other subject areas covered will take account of individual needs but will incorporate Financial Management and Market Research.
- Organisational Behaviour Skills – Awardees will gain a comprehensive understanding of subject areas that cover interpersonal and communication skills relevant to research commercialisation activities including Leadership, Teamwork and Presentation Skills.

Eligibility criteria for CTS Training award

Applicants must:

- a) be an enrolled higher degree by research (HDR) student. (where approved by the Monash University Research Graduate School Committee, a CTS awardee may be permitted to complete CTS training while his/her thesis is being examined, provided that no more than three months of full-time study is required to complete the CTS program);
- b) have completed the confirmation of candidature process;
- c) be an Australian citizen, Australian Permanent Resident or a New Zealand citizen (International students are NOT eligible for these awards);
- d) not have previously completed an equivalent training course.

Selection criteria for CTS Training Award

Priority will be given to:

- a) postgraduate research students who intend to undertake the CTS training award program full-time (in 2009);
- b) applicants who can demonstrate that they will have the best prospects of pursuing a career that will utilise the skills, knowledge and experience gained during the CTS training program;
- c) applicants whose progress in their research candidature will not be unduly compromised or adversely affected if they undertake the CTS training.
- d) Applicants wishing to maintain their HDR enrolment and undertake the course part-time (one unit per semester over two years) may also be considered.**

CTS Training Award scholarships

- Tuition scholarship for the CTS course of study will be paid for both full-time and part-time awardees.
- Stipend or living allowance scholarship may be available to students undertaking the CTS training on a full-time basis. The stipend is payable for four months full-time equivalent for students who intermit their postgraduate research candidature (up to the equivalent to the Australian Postgraduate Award Industry (APAI) base rate).

Further information

<http://www.mrgs/monash/edu/au/research/cts/>

CTS training award applicants will not be required to submit a separate course application form.

Graduate Certificate in Commercialising Research (GCCR) Application Form for CTS Training Award

Guidelines

Please read the following guidelines carefully before completing this form

- (i) Applications must be lodged by **8 January** for semester 1 and **21 May** for semester 2 enrolments Applications forms should be submitted to your Faculty Graduate Studies Officer.
- (ii) This is an application form only, it **does not** constitute an enrolment for any course in the university or entitle an applicant to be classified as a student of the university.
- (iii) Details on enrolment procedures will be sent to successful applicants with a letter offering a place in the course.
- (iv) Applicants must be Australian citizens, Australian permanent residents or New Zealand citizens who are currently enrolled in a higher degree research course. (International students are not eligible for these awards).
- (v) Applicants must be able to demonstrate that they have sufficient time to undertake the course and that it will not interfere with the progress of their substantive enrolment.
- (vi) The period of study will be no longer than four months full-time or equivalent part-time study to complete. Students who fail to complete within 24 months from the date of commencement (plus any approved periods of suspension) are ineligible to receive further support under the CTS training award scheme to complete the course.
- (vii) Applicants must be able to demonstrate that the CTS training will add value to the HDR enrolment and enhance career prospects.
- (viii) Applicants who have previously completed CTS training or training deemed equivalent will be ineligible to apply.
- (ix) **The completed form should be self contained – only two attachments are permitted – academic transcripts and a publication list. Any additional attachments will be discarded.**

Section A: To be completed by the Candidate

1. Personal details

ID No:	<input type="text"/>		
Family name:	<input type="text"/>	Title:	<input type="text"/>
Given names:	<input type="text"/>		
Postal address:	<input type="text"/>		
Telephone No:	Home: <input type="text"/>	Work: <input type="text"/>	
E-mail address:	<input type="text"/>		
Are you an	Australian citizen <input type="checkbox"/>	Australian permanent resident <input type="checkbox"/>	New Zealand citizen <input type="checkbox"/>

2. Academic History

Please provide details of your academic history and attach a copy of your academic transcripts

Degrees/qualifications held	Awarding institution	Year completed	Major or discipline	Honours/Final grade

3. Proposed enrolment details in Graduate Certificate in Commercialising Research

Full-time postgraduate research students will be required to intermit their degree program to undertake the CTS program full-time. Full-time postgraduate research students can also maintain their degree program to undertake the CTS program on a part-time basis.

Part-time postgraduate research students will continue with their research degree on a part-time basis while pursuing a CTS training award on a part-time basis.

Proposed enrolment for Graduate Certificate in Commercialising Research: Full-time Part-time

4. Current enrolment details

Please provide details of your **current doctoral/masters enrolment**:

Course: Faculty:

Department:

Thesis title:

Supervisor/s:

Commencement date:

Proposed submission date:

Confirmation Date:

Attendance mode: Internal External Enrolment level: Full-time Part-time

Are you in receipt of a scholarship to undertake your masters/doctoral candidature? No Yes

If yes - Please specify:

Scholarship Start Date:

Scholarship End Date:

Are you currently enrolled for any other degree/diploma/units? No Yes

If yes - Please specify:

Please outline your research project, summarise your progress to date and list any research achievements to date:
(minimum 11 pt font)

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Please attach publication record, if applicable. Publications include books, refereed journal publications, refereed conference papers (not abstracts). Include name of publication, title of paper, number of pages, number of authors, % contribution of applicant, whether accepted (A), in press (IP) or published (P).

5. Additional information

Please detail your proposed employment commitments, if any, while undertaking the Graduate Certificate in Commercialising Research (Please specify the days/hours per week):

Please indicate your reasons for applying to undertake the Graduate Certificate in Commercialising Research. You should specifically demonstrate that you intend pursuing a career that will utilise the skills, knowledge and experience gained during the CTS training program:

Will your research candidature be unduly compromised or adversely affected if you undertake CTS training? Please comment:

6. Candidate's declaration:

I declare that I have read the instructions on this application form and that the information provided by me is true and complete. I recognise that it is my responsibility to provide all necessary documentation to support my application and I authorise the University to obtain official student records from any educational institution; or to verify my past and current employment for the purpose of making an informed decision about the application or matters that concern my admission and enrolment in this course.

I accept that documentation provided by me will become the property of Monash University and made available to commonwealth and state agencies, pursuant to obligations under ESOS Act 2000 and the National code. I have read and understood the above conditions and accept them fully.

I acknowledge that Monash University reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I have read and understand the above conditions and am prepared to accept them in full.

Candidate's name:

Date:

Candidate's signature:

Email:

The information on this form is collected for the primary purpose of assessing your application for admission to the Graduate Certificate in Commercialising Research. Other purposes of collection include the creation of an enrolment record on the student database, attending to administrative matters, corresponding with you and statistical analyses. If you choose not to complete all the questions on this form, it will not be possible for Monash University to assess your application. Personal information may also be disclosed to the relevant bodies for the verification of your qualifications and it may be disclosed to government agencies as required by legislation. You have a right to access personal information the Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer on 9905 6011.

Section B: To be completed and signed by the candidate's main supervisor

I **support / do not support** the candidate's application. Please state reasons below:

Please comment on the candidate's progress to date in the research degree. Has the candidate:

Diligently and effectively applied him/her self to this project? Yes No

Shown initiative consistent with the requirements of the course? Yes No

Made satisfactory progress in the research program? Yes No

Made satisfactory progress in the coursework component? N/A Yes No

Undertaken paid employment? Yes No

If yes, is this interfering with the candidate's progress? N/A Yes No

What stage has the candidate reached in their research degree?

Will the course interfere with the candidate's progress in their research degree? Yes No

Please detail (for example has the candidate reached a critical stage in their research which should not be interrupted):

Supervisor's name: Date: / /

Supervisor's signature: Email:

Section C: to be signed by Head of Dept, Graduate Co-ordinator (or nominee)

Head of Dept/Graduate Co-ordinator's name:	<input type="text"/>	Date:	<input type="text"/>
Head of Dept/Graduate Co-ordinator's signature:	<input type="text"/>	Email:	<input type="text"/>

Section D: to be completed by Faculty Associate Dean responsible for research degrees (or nominee)

Associate Dean name:	<input type="text"/>	Date:	<input type="text"/>
Associate Dean signature:	<input type="text"/>	Email:	<input type="text"/>

This completed form should be submitted prior to 8 January for Semester 1 and 21 May for Semester 2 to your Faculty Graduate Studies Officer. Please see details below:

- Accident Research Centre, Glenda Cairns ext 54371
- Art & Design, Karla Wells-Duerr ext 31833
- Arts, Merci Ikeda ext 55176
- Business & Economics, Raylee Pasalis ext 52476
- Education, Mayur Katariya ext 59498
- Engineering, Liz Kemp, ext 54635
- Information Technology, Leeanne Evans, ext 55864
- Law, Diane Whiltshire, ext 53342
- Medicine, Nursing & Health Sciences, Matt Randall, ext 20048
- Pharmacy & Pharmaceutical Sciences, Carolyn Fox, ext 39622
- Science, Tom Keegan, ext 52079

Should you have any queries, please contact:

Michelle Mei
Research Scholarships and Awards Officer
Monash Research Graduate School, Research Services
Building 3E, Clayton Campus, Wellington Rd
Monash University, VIC 3800, Australia
Telephone + 61 3 990 53055 Facsimile + 61 3 990 55042

Email: michelle.mei@adm.monash.edu.au Website: www.mrqs.monash.edu.au